

From: Jenna Farhat <managingeditor@thesunflower.com>

Sent: Monday, October 30, 2017 10:09 PM

To: Moses, David

Subject: Records request

Dear Records Custodian,

Pursuant to the state open records law, I write to request all records related to Sara Morris, Guy Schroeder, Corey Hearl, and Jeff Rider including but not limited to the following:

- * Resume and CV
- * Job descriptions
- * Applications for employment
- * Chronological employment record, including termination date
- * Performance reviews and related documents
- * Disciplinary records
- * Assessments of fitness to work
- * Separation agreements
- * Documents concerning eligibility for rehire
- * Evaluations by self and others
- * Complaints about them, including but not limited to those filed with human resources, patient relations, nursing supervisors, police and administrators.
- * Responses to complaints and all related documents, such as assessments of the complaints

I am not requesting their Social Security number, banking information, address or other information considered private under the state open records law. Please notify me that you received this request.

Please provide the documents electronically to expedite the process and reduce cost.

If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and contact information.

Please waive fees since this request is in the interest of the public. However, I will agree to pay any reasonable copying and postage fees of not more than \$20.

If the cost would be greater than this amount, please notify me and provide an itemized receipt indicating the charges for each document.

As provided by the open records law, I expect your response within three (3) business days. See Kan. Stat. Ann. Sec. 45218(d).

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely.

Also, please provide all segregable portions of otherwise exempt material.

Thank you for your assistance.

--

Jenna Farhat
Managing Editor
The Sunflower