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**From:** Ray Strunk <jraymondstrunk@gmail.com>  
**Date:** Friday, September 15, 2017 at 1:12 PM  
**To:** David Moses <david.moses@wichita.edu>  
**Cc:** Lou Heldman <Lou.Heldman@wichita.edu>, "Kleinsasser, Joe" <Joe.Kleinsasser@wichita.edu>, "Wright, David" <david.wright@wichita.edu>, Chance Swaim <editor@thesunflower.com>  
**Subject:** Records request. Please respond.

Dear David Moses,

Pursuant to the state open records law, Kan. Stat. Ann. Secs. 45215 to 45250, I write to request all "Badge Course" listings, instructors, and class roster sheets for FYs 2016, 2017, and 2018.

Please provide the documents electronically to expedite the process and reduce cost.

If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and contact information.

Please waive fees since this request is in the interest of the public. However, I will agree to pay any reasonable copying and postage fees of not more than \$5.

If the cost would be greater than this amount, please notify me and provide an itemized receipt indicating the charges for each document.

As provided by the open records law, I expect your response within three (3) business days. See Kan. Stat. Ann. Sec. 45218(d).

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely.

Also, please provide all segregable portions of otherwise exempt material.

Thank you for your assistance.

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**Ray Strunk**  
The Sunflower