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**From:** Chance Swaim <chance.swaim@gmail.com>  
**Date:** Thursday, July 13, 2017 at 1:10 PM  
**To:** David Moses <david.moses@wichita.edu>  
**Subject:** KORA: Wichita State Housing Portal Agreement

Dear Records Custodian,

Pursuant to the state open records law, Kan. Stat. Ann. Secs. 45~~2~~15 to 45~~2~~30, I write to request **the agreement between The Flats and Wichita State University authorizing the use of the university portal to make payments to The Flats.**

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Please provide the documents electronically to expedite the process and reduce cost.

If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and contact information.

Please waive fees since this request is in the interest of the public. However, I will agree to pay any reasonable copying and postage fees of not more than \$20.

If the cost would be greater than this amount, please notify me and provide an itemized receipt indicating the charges for each document.

As provided by the open records law, I expect your response within three (3) business days. See Kan. Stat. Ann. Sec. 45~~2~~18(d).

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely.

Also, please provide all segregable portions of otherwise exempt material.

Thank you for your assistance,

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**Chance Swaim**  
**Editor in Chief**  
**The Sunflower**  
**Wichita State University**