

**From:** [Moses, David](#)  
**To:** [Bishop, Belinda](#)  
**Subject:** Fw: Open Records Request  
**Date:** Friday, April 21, 2017 2:40:47 PM

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**David H. Moses**  
General Counsel  
**Wichita State University**  
316-978-6791, telephone  
316-978-3046, fax

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**From:** Open Records <openrecords@winthropintelligence.com>  
**Sent:** Friday, April 21, 2017 2:02 PM  
**To:** Moses, David  
**Subject:** Open Records Request

Dear David:

This is a request for records pursuant to state law as well as the terms of a written contract that is in force between Wichita State University and our company whereby our company provides the Wichita State University's Department of athletics with a data and information service called Win AD (see [www.winthropintelligence.com](http://www.winthropintelligence.com)). The Kansas Open Records Act requires a response time within three business days. If access to the records I am requesting will take longer than that time period, please contact me to advise when I should expect copies or the ability to inspect the requested records.

1. Pursuant to applicable authority, I am writing to request copies of the following "Documents" for the athletic department staff listed below:

1. Current employment contract and salary (Letter of intent, form agreement, or applicable document / record which shows annual compensation and start/end date of employment). If an employee does not have a formal written agreement, please provide (ideally in a spreadsheet or table format): Name, Compensation, and Start/End Date (or write "At Will" if applicable).

**1. Adams Keitha Wichita State University**

If the requested records described above are available in electronic format (e.g., PDFs or CD), then I would prefer to receive the information in that format instead of paper copies. If you are able to email the records, I request all PDFs in a single WinZip file in the responsive email (no password protected files, please). If you are unable to email the records or you require an address to process this request, please find below my mailing address.

Thank you very much for your assistance. Please let me know if you have any questions, or require any other information to process this request in a timely manner.

Thank you,

Kevin

Kevin Cohen  
Winthrop Intelligence, LLC  
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Oak Park, IL 60302

720-320-9054  
Kevin.Cohen@WinthropIntelligence.com