



**From:** Jenna Farhat [mailto:jennafarhat1998@gmail.com]

**Sent:** Wednesday, January 11, 2017 2:29 PM

**To:** Moses, David <david.moses@wichita.edu>

**Subject:** Teri Hall Records Request

Dear David Moses, I am a reporter for The Sunflower working on a story. Chance told me you were the person to get in touch with.

Pursuant to the state open records law, Kan. Stat. Ann. Secs. 45215 to 45250, I write to request any documents related to the hiring of Teri Hall to the position of VP of Student Affairs. I request the most recent documents collected, maintained or available by or to the university, especially, but not limited to, Hall's employment contract.

Please provide the documents electronically to expedite the process and reduce cost.

If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and contact information.

Please waive fees since this request is in the interest of the public. However, I will agree to pay any reasonable copying and postage fees of not more than \$20.

If the cost would be greater than this amount, please notify me and provide an itemized receipt indicating the charges for each document.

As provided by the open records law, I expect your response within three (3) business days. See Kan. Stat. Ann. Sec. 45218(d).

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely.

Also, please provide all segregable portions of otherwise exempt material.

Thank you for your assistance.

Jenna Farhat