

From: Kelley, Deborah (RIS-OKC) [<mailto:Deborah.Kelley@lexisnexus.com>]
Sent: Wednesday, November 16, 2016 7:12 AM
To: Crabtree, Gina <Gina.Crabtree@wichita.edu>
Subject: Fall 2016 - Kansas Student Directory FERPA Request

<image001.jpg>

November 16, 2016

Wichita State University
Gina Crabtree
Registrar and Director of Enrollment Services
1845 N. Fairmount
Wichita, Kansas 67260-0124

Dear Gina Crabtree,

Pursuant to the state open records law Kan. Stat. Ann. Secs. 45-215 to 45-250, on behalf of LexisNexis Risk Solutions, I write to request access to and a copy of all current Directory Information as permitted for disclosure under Family Educational Rights and Privacy Act Regulations (FERPA). If your agency does not maintain these public records, please let me know who does and include the proper custodian's name, address, telephone number and email.

On behalf of LexisNexis Risk Solutions, I agree to pay any reasonable charges associated with the electronic media (CD-ROM or DVD) and postage fees of not more than \$75.00. If the cost would be

greater than this amount, please notify me in writing. Please provide a receipt indicating the charges for each document.

As provided by the open records law, I will expect your response within three (3) business days. See Kan. Stat. Ann. Sec. 45-218(d).

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Also, please provide all segregable portions of otherwise exempt material.

Thank you for your assistance.

Sincerely,

<image002.png>

Deborah Kelley

Data Quality Specialist

LexisNexis

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Oklahoma City, OK 73118

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Fax (866) 960-2845

LNR-OKCStudentDirectory@LexisNexis.com

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